



National Digital Car Seat Check Form (NDCF) Adding an Agency

The NDCF provides all agencies with free access to car seat inspection data linked to each respective agency that appears in the current Agency list. If your agency is new to the NDCF or not found in the current Agency list and would like to begin collecting car seat inspection data specific to your agency, it can be easily added by following these simple steps.

A screenshot of the 'User Login' form. It includes a header with the NDCF logo, a text input field for 'Username or email address', a text input field for 'Password', a blue 'LOG IN' button, and two links: 'Forgot password?' and 'Re-activate blocked account'.	<ul style="list-style-type: none">• Log into your NDCF user account at carseatcheckform.org
A screenshot of a navigation menu with three items: 'AGENCY', 'RESOURCES', and 'HOW TO'. The 'AGENCY' item is expanded to show a list of options: 'Request Custom PDF', 'Agency List', 'Add Your Agency', 'Request Program Manager Access', and 'NDCF for Program Managers'.	<ul style="list-style-type: none">• Verify your agency in the "Agency List." If it is not listed, select "Add Agency."
A screenshot of the 'Create Agency' form. It includes a sub-header 'To help prevent duplicate agencies in the system.' and four input fields: 'Agency Name', 'City', 'State' (a dropdown menu), and 'Zip'.	<ul style="list-style-type: none">• Complete agency information.

Requests are processed in 1-3 business days. Email info@carseatcheckform.org for assistance.