

# Quick Start Guide

## National Digital CAR SEAT CHECK FORM

### The NDCF can be used in the following ways

- Web-based platform on a computer, tablet or smartphone
- Mobile app on a tablet or smartphone
- Paper form data collection, followed by data input



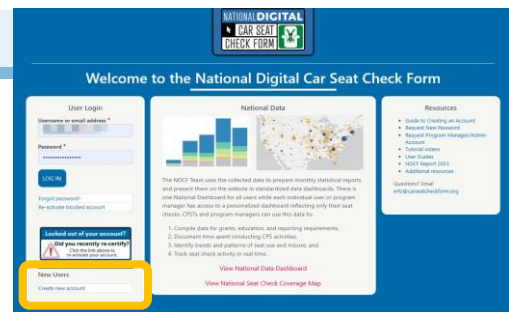
### Creating an Account is Easy!

NDCF accounts have been automatically created for currently certified Occupant Protection Specialists (OPS) and Instructors.

If you do not have an account, follow these steps to create a free NDCF account.

Begin the process at [carseatcheckform.org](http://carseatcheckform.org).

- Click on **Create New Account**.
- Account activation and login information will be sent via email.
- Allow 1–3 business days to activate a new account.



If needed, a copy of the OPS certification card is available in your profile at [op.nsc.org](http://op.nsc.org).



### Mobile App Access

The mobile app is available for Apple, Android and Amazon devices.

- Visit the app store and search “car seat check form”.
- Look for the green and white car seat icon.
- The initial login to the app MUST be completed while connected to Wi-Fi.

### Practice

Users are encouraged to practice with the app and web-based version of the NDCF.

- Select **Practice** in the drop-down menu for State in the Caregiver section.

### Resources

- Guide to Creating an Account: [carseatcheckform.org](http://carseatcheckform.org)
- NDCF Resources including User Guides and Tutorial Videos: [op.nsc.org/ndcf](http://op.nsc.org/ndcf) (add link and QR code)

### Contact Information

- Technical Questions: [info@carseatcheckform.org](mailto:info@carseatcheckform.org)
- Training Questions: [training@carseatcheckform.org](mailto:training@carseatcheckform.org)
- Occupant Protection Program Support Line: (844) 573-6531

