



## National Digital Car Seat Check Form Quick Reference Guide: Use Methods



### Overview

The **National Digital Car Seat Check Form (NDCF)** is an electronic car seat check form and data collection platform available **free of charge** to all currently certified Occupant Protection Specialists (OPS), program managers, State CPS Coordinators, and vehicle and car seat manufacturers. The NDCF simplifies and standardizes data collection, reducing reporting burdens and improving program efficiency. Real-time access to submitted data allows users to monitor trends, track car seat distribution, and accurately document car seat check activity across their service area.

### Details

- Personally identifiable information (PII) is not collected. All data is stored on a HIPAA-compliant server to ensure the security and integrity of the information collected.
- Customizable liability statement and agency logos.

### NDCF User Options



#### Web-based platform

- Accessible on a computer, tablet, or smartphone.
- Best for office or classroom settings or when reliable internet is available.



#### Mobile App

- Available for tablets and smartphones.
- Ideal for environments with limited or no internet access.
- Data is stored in the app and uploaded once a connection is available.
- Free in the Apple App Store, Google Play Store, and Amazon Appstore.
- Users must create their account on the web platform before using the app.



#### Paper Form

- Used when digital access is not available.
- Data collected on the paper form must be manually entered later through the web platform or mobile app.
- Available in English and Spanish.
- The most current paper version of the NDCF is available at [carseatcheckform.org](http://carseatcheckform.org).
- Agencies may add a customized liability statement in multiple languages and an agency logo. Email [info@carseatcheckform.org](mailto:info@carseatcheckform.org) for assistance.

### Resources

Guide to Creating an Account: [carseatcheckform.org](http://carseatcheckform.org)

NDCF Resources including User Guides and Tutorial Videos: [op.nsc.org/ndcf-resources/](http://op.nsc.org/ndcf-resources/)

### Contact Information

- Technical Questions: [info@carseatcheckform.org](mailto:info@carseatcheckform.org)
- Training Questions: [training@carseatcheckform.org](mailto:training@carseatcheckform.org)
- Occupant Protection Program Support Line: **(844) 573-6531**